

ACOLYTE

VOLUNTEER RESPONSIBILITIES

North Site Services

1. Before the service begins, arrive ten minutes early (8:20).
2. Check in with the Worship Assistant.
3. Get bulletin for your use.
4. Check bulletin to see if there is a baptism. If yes, fill baptismal font with warm water. Light the Pascal candle.
5. Light the candles on the altar during the first song. Light the Pascal candle every Sunday from Easter to Pentecost (pastor or worship assistant will remind you).
6. After prayer with pastors, move to front seats with pastors & worship assistant.
7. Use your bulletin to follow the service, standing, sitting, and singing where appropriate. If there is a baptism, you may need to hold the book for the pastor.
8. Offering. When ushers are ready to come forward with the offering:
 - a. Go to the front.
 - b. Take offering plates from ushers when they arrive.
 - c. Return plates to credence table and return to your seat (remain standing for the prayers).
9. After the Lord's Prayer:
 - a. Go to the back of altar where the bread & wine are stored. There you, the pastors, and the communion servers will take communion.
 - b. Pastors will hand you a plate of bread, which you will hold for the servers.
10. Extinguish candles during the last song.
11. During the closing hymn, when the pastors walk down the side aisle, join them in following the cross down the aisle.